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1.0 Online Application Home page

1. 'Online Application System Sultan Ismail Petra International Islamic College' can be reach at ekias/index.php?modul=iform .

English

Online Application System
Kolej Islam Antarabangsa
Sultan Ismail Petra

Home Main Site

Welcome to KOLEJ ISLAM ANTARABANGSA SULTAN ISMAIL PETRA Online Application System
Please use your Login ID and Password to log in.

LOGIN ID :

PASSWORD :

|

Forgot Login ID / Password? [Click here](#)

First-time User? [Click Here To Register](#)

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Pei Surat 68, Nilam Puri, 15730 Kota Bharu Kelantan. Tel : 609-7129388 / 609-7129387 Faks : 609-7129444
Laman Web : <http://www.kias.edu.my> E-mel : admin@kias.edu.my
Powered by [Insan System Sdn. Bhd.](#) "We make it Happen insyaallah"

2.0 Registration

1. Click on 'Click Here To Register' hyperlink to register.

Welcome to KOLEJ ISLAM ANTARABANGSA SULTAN ISMAIL PETRA Online Application System
Please use your Login ID and Password to log in.

LOGIN ID :

PASSWORD :

|

Forgot Login ID / Password? [Click here](#)

First-time User? [Click Here To Register](#) ← 1

2.1 Fill Registration Form

SULTAN ISMAIL PETRA INTERNATIONAL ISLAMIC COLLEGE
Online Application System

IC NUMBER / PASSPORT NUMBER : * (eg: 980706054321) ← a


EMAIL : * ← b

CITIZENSHIP STATUS : * ← c

LOGIN ID : * (eg: abcd123) ← d

PASSWORD : * (minimum 6 characters) ← e

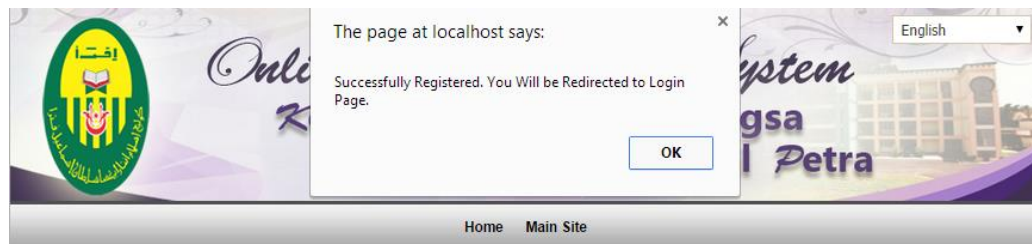
CONFIRM PASSWORD : * (same as the above password) ← f



Enter Code*: ← g

3 → ← 4

1. Registration form is display.
2. Fill informations of following :
 - a) **IC NUMBER / PASSPORT NUMBER** – Your IC number or passport number.
 - b) **EMAIL** – Valid email address.
 - c) **CITIZENSHIP STATUS** – Choose your citizenship status.
 - d) **LOGIN ID** – Fill in your login ID.
 - e) **PASSWORD** – Fill in minimum 6 character.
 - f) **CONFIRM PASSWORD** – Retype your password to ensure it match with previous password filled.
 - g) **Enter Code** – Fill in code display on captca box.
3. Click on **'REGISTER'** button to submit your registration form or click on **'RESET'** button to reset registration form.
4. System will display message - **“Successfully Registered. You will be Redirected to Login Page”** if your registration is success.



3.0 Login

Welcome to KOLEJ ISLAM ANTARABANGSA SULTAN ISMAIL PETRA Online Application System

Please use your Login ID and Password to log in.

LOGIN ID : ← 2

PASSWORD : ← 2

3 → |

Forgot Login ID / Password? [Click here](#)

First-time User? [Click Here To Register](#)

1. After you are successfully registered, you may login into the system.
2. Enter '**LOGIN ID**' and '**PASSWORD**'.
3. Click on '**LOGIN**' button to login or '**RESET**' button to reset '**LOGIN ID**' and '**PASSWORD**' value.

3.1 Forgot Login ID or Password

1. Click on '**Click Here**' hyperlink.

Login ID :

Password :

|

Forgot Login ID / Password ? [Click Here](#) ← 1

First-Timer User ? [Click Here To Register](#)

2. Choose your forgot:
 - a) **Login ID** – Click on '**Forgot Login ID**' button.
 - b) **Password** – Click on '**Forgot Password**' button.

Forgot Login ID ? : ← a

Forgot Password ? : ← b

3. Enter the required information according to your forgot:
 - c) Enter your **national identity card number** if you are forgot your **login ID**.
 - d) Enter your **Login ID** if you are forgot your **Password**.

LOGIN ID/PASSWORD RETRIEVAL FORM

Enter your National Identity Card Number : ← 4

LOGIN ID/PASSWORD RETRIEVAL FORM

Enter your Login ID :

4. Click on **'Submit'** button to submit your request.

Your Login Account Details will be emailed to :m*****i@gmail.com


Notes : Parts of your email Address is hidden for security reasons

Click 'Submit' button to Proceed

5. A message will be display.
6. Click on **'Submit'** button to proceed.

4.0 Profile

1. To update personal details, click on 'Profile' tab menu.
2. Then, system will display the personal details you may update.

Home	Profile	Qualification	Language	Choose Programme	Attachments	Declaration	Print	Check Status	Logout	Main Site
[Personal Details]										
Full Name	:	MUHAMMAD AZMI BIN HASHIM *								
National Identity Card Number / Passport	:	920212145533 * e.g: 880506023456								
Date of Birth	:	1992-02-12  *								
Country of Birth	:	MALAYSIA ▼ *								
Gender	:	MALE ▼ *								
Citizenship Status	:	MALAYSIAN ▼ *								
Citizenship	:	MALAYSIA ▼ *								
Indigenous Status	:	BUMIPUTERA ▼ *								
Race	:	MALAY ▼ *								
Religion	:	MUSLIM ▼ *								
Marital Status	:	SINGLE ▼ *								
Disability Type	:	NONE ▼ *								
Mailing Address	:	N05 JLN SG 5/6 *								
		TAMAN SRI GOMBAK								
Postcode/ZipCode	:	68100 *								
Country	:	MALAYSIA ▼ *								
State/Province	:	SELANGOR ▼								
City	:	BATU CAVES ▼								
Contact Number	:	0122345678 *								
Fax Number	:	034523455								
Mobile Number	:	0122345678 *								
Email Address	:	muhdazmi@gmail.com *								
Permanent Address	:	<input checked="" type="checkbox"/> Same as Mailing Address (Please tick)								
Address	:	N05 JLN SG 5/6 *								
		TAMAN SRI GOMBAK								
Postcode/ZipCode	:	68100 *								
Country	:	MALAYSIA ▼ *								
State/Province	:	SELANGOR ▼ *								
City	:	BATU CAVES ▼ *								
<input type="button" value="SAVE & NEXT"/> <input type="button" value="RESET"/>										

3. You may update your personal details, such as:
 - a) **Full name** – Full name.
 - b) **National Identity Card Number / Passport** – National identity card or passport number.
 - c) **Date of Birth** – Click on calendar icon to select your date of birth.
 - d) **Country of Birth** – Select country of birth.
 - e) **Gender** – Select gender.
 - f) **Citizenship** – Select citizenship.
 - g) **Indigenous Status** – Select indigenous status.
 - h) **Race** – Select race.
 - i) **Religion** – Select religion.
 - j) **Marital Status** – Select marital status.
 - k) **Disability Type** – Select disability type if any.
 - l) **Mailing Address** – Fill in mailing address.
 - m) **Postcode/ZipCode** – Fill in postcode or zipcode.
 - n) **Country** – Select country.
 - o) **State/Province** – Select state or province.
 - p) **City** – Select city.
 - q) **Contact Number** – Fill in phone number.
 - r) **Fax Number** – Fill in fax number.
 - s) **Mobile Number** – Fill in mobile phone number.
 - t) **Email Address** – Email address.
 - u) **Permanent Address** – Tick on checkbox if your permanent address is same as your mailing address.
 - v) **Address** – Fill in your permanent address.
 - w) **Postcode/ZipCode** – Fill in your postcode or zipcode of permanent address.
 - x) **Country** – Select your permanent country address.
 - y) **State/Province** – Select permanent State or Province address.
 - z) **City** – Select city permanent address.
4. Click on **'SAVE & EXIT'** button to update personal details or click on **'RESET'** button for reset.

5.0 Qualification

Home Profile **Qualification** Language Choose Programme Attachments Declaration Print Check Status Logout Main Site

Qualification From : MALAYSIA

Qualification : SPM / SPMV

1. Click on **'Qualification'** tab menu, to view qualification form.
2. In this view, you may **add, update and delete** qualification information.

5.1 Add Qualification

1. You may add qualification by fill qualification form :
 - a) **Qualification From** – Select from which country you get qualification.
 - b) **Qualification** – Select qualification type.

5.1.1 Select Qualification From as 'Malaysia' and Qualification as 'SPM / SPMV' or 'STPM'

1. If you are choose **Qualification From** as **'Malaysia'** and **Qualification** as **'SPM / SPMV'**, **'STPM'** or **'STAM'** the view as follow.

Qualification From : MALAYSIA

Qualification : SPM / SPMV

STPM

SIJIL PELAJARAN MALAYSIA (SPM) / SIJIL PELAJARAN MALAYSIA VOKASIONAL (SPMV) Delete

Year : 2008 * ← a

School Name : SMK Hillcrest * ← b

Grade SPM / SPMV : PASS * ← c

5 → Submit

#	SUBJECT	GRADE	ACTION
1.	BAHASA MELAYU	1A * ← 3	Compulsory
2.	BAHASA INGGERIS	1A *	Compulsory
3.	MATEMATIK	1A *	Compulsory
4.	SEJARAH	1A *	Compulsory
5	- Choose Subject -	- Choose Grade -	4 → Add Subject

2. You have to fill information of following :
 - a) **Year** – Year of qualification.
 - b) **School name** – Name of school
 - c) **Grade SPM / SPMV / STPM / STAM** – Qualification gred.
3. Next, you have to select **'GRADE'** for each **'SUBJECT'**.
4. To add another **'SUBJECT'**, click on **'Add Subject'** button. Select **'SUBJECT'** and

'GRADE' for previous added subject.

- Next, click on '**Submit**' button to save the qualification information.

5.1.2 Select Qualification From as 'Malaysia' and Qualification as 'Matrikulasi'

- If your are choose **Qualification From** as 'Malaysia' and **Qualification** as 'Matrikulasi' the view as follows.

OTHER Delete

Level : MATRIKULASI

Year : 2010 * ← a

Institution Name : Matrikulasi Perlis * ← b

Programme : SCI100 * ← c

Field Of Study : SAINS TEKNIKAL * ← d

e → CGPA : 3.5 * Semester Result ← 3

Grade : PASS * ← f

Submit ← 4

- You have to fill information of following:
 - Year** – Year of qualification.
 - Institution Name** – Matriculation's name.
 - Programme** – programme's name.
 - Field Of Study** – Select field of study.
 - CGPA** – CGPA at the end of study.
 - GRADE** – GRADE at the end of study.
- Click on '**Semester Result**' button to add GPA. Next, the view as follows:

MATRIKULASI			
#	SEMESTER	GPA	ACTION
a → 2		b → 3.4	Save ← 3.2
1.	1	3.2	Delete ← 3.3

Done ← 3.4

- Fill in the information of following:
 - SEMESTER** – Year of semester.
 - GPA** – GPA of semester.
- Click on '**Save**' button to save the information.
- Click on '**Delete**' button to delete the information.
- Click on '**Done**' button if you are done.
- Click on '**Submit**' button to save the qualification information.

5.1.3 Choose Qualification From as 'Malaysia' and Qualification as 'O level'

- If you are choose **Qualification From** as 'Malaysia' and **Qualification** as 'O level' the views as follows:

OTHER Delete

Level : O LEVEL

Year : 2008 * ← a

Institution Name : Kolej Swasta * ← b

Programme : O Level * ← c

Grade : PASS ▾ * ← d

Submit ← 5

#	SUBJECT	GRADE	ACTION
1	Fundamental	A+ ▾	
2		- Choose Grade - ▾	
		3 →	Add Subject

- You have to fill the information of following:
 - Year** – Year of qualification.
 - Institution Name** – Name of institution.
 - Programme** – Name of programme.
 - Grade** – Qualification grade.
- Click on 'Add Subject' button to add another subject.
- Fill the information of following:
 - 'SUBJECT' – Name of subject.
 - 'GRADE' – Grade of subject.
- Click on 'Submit' button to save information.

5.1.4 Select Qualification From as 'Malaysia' and Qualification other than 'SPM / SPMV', 'STPM', 'STAM', 'Matrikulasi' and 'O level'.

1. If you are choose **Qualification From** as 'Malaysia' and **Qualification** other than 'SPM / SPMV', 'STPM', 'STAM', 'Matrikulasi' and 'O level' the views as follows :

Qualification From : MALAYSIA

Qualification : DIPLOMA

STPM | OTHER Delete

Level : DIPLOMA

Year : 2008 * ← a

Institution Name : UITM * ← b

Programme : Diploma Sains Komputer * ← c

d → CGPA : 3.5 * Semester Result ← 3

Grade : PASS * ← e

Submit ← 4

2. You have to fill information of following:
 - a) **Year** – Year of qualification.
 - b) **Institution Name** – Name of institution.
 - c) **Programme** – Name of programme.
 - d) **CGPA** – CGPA at the end of study.
 - e) **GRADE** – GRADE of qualification.
3. Click on '**Semester Result**' button to add another GPA. The views as follows:

DIPLOMA			
#	SEMESTER	GPA	ACTION
	<input type="text"/>	<input type="text"/>	Save ← 3.2
1.	1	3.2	Delete ← 3.3
Done ← 3.4			

- 6.1 Fill the information of following:
 - a) **SEMESTER** – Year of semester.
 - b) **GPA** – GPA of semester.
- 6.2 Click on '**Save**' button to save the information.
- 6.3 Click on '**Delete**' hyperlink to delete the information.
- 6.4 Click on '**Done**' button if you are done.
7. Click on '**Submit**' button to save the qualification information.
8. kualifikasi.

5.2 Update Qualification

Qualification From : MALAYSIA ▼
 Qualification : STPM ▼

STPM ← 1

SIJIL TINGGI PERSEKOLAHAN MALAYSIA (STPM) Delete

Year : 2009 *
 School Name : SMK *
 Grade STPM : FULL PASS ▼ *

Update ← 3

#	SUBJECT	GRADE	ACTION
1.	FIZIK	B+ ▼	Delete
2.	MATEMATIK S	A ▼	Delete
			Add Subject

1. Click on qualification name's button, for an example 'STPM' to display the qualification information.
2. Update the information, such as 'Year', 'School Name', 'Grade STPM' and 'GRADE' for 'SUBJECT'.
3. Click on 'Update' button to update the qualification information.

5.3 Delete Qualification

Qualification From : MALAYSIA ▼
 Qualification : STPM ▼

STPM ← 1

SIJIL TINGGI PERSEKOLAHAN MALAYSIA (STPM) 2 → Delete

Year : 2009 *
 School Name : SMK *
 Grade STPM : FULL PASS ▼ *

Update

#	SUBJECT	GRADE	ACTION
1.	FIZIK	B+ ▼	Delete
2.	MATEMATIK S	A ▼	Delete ← 3
			Add Subject

1. Click on Qualification name's button, for an example 'STPM' to display the qualification information.
2. Click on 'Delete' button to delete the qualification information.
3. Click on 'Delete' button to delete the subject information.

6.0 Language

1. Click on tab 'Language' to view the 'Language Proficiency'

Home Profile Qualification Language Choose Programme Attachments Declaration Print Check Status Logout Main Site

[LANGUAGE PROFICIENCY]

LANGUAGE DETAIL

1 →

#	UJIAN	DATE TAKEN	Grade / Point Obtained	Action
1.	MALAYSIAN UNIVERSITY ENGLISH TEST	01-08-2014	3	<input type="button" value="Update"/> <input type="button" value="Delete"/>

UJIAN : * ← a

POINT : * ← b

Date Taken : * ← c

← 3

5.2 ↑ 5.3 ↑

6.1 Add Language

1. Click on 'New' button.
2. Fill the information of following:
 - a) **Test** – Select language test.
 - b) **Point/Band** – Point or band or grade obtained.
 - c) **Date/Taken** – Date of test taken.
3. Click on 'Add' button to save the information.

6.2 Update Language

1. Click on 'Update' button to update.
2. System will display the language information filled.

UJIAN : *

BAND : *

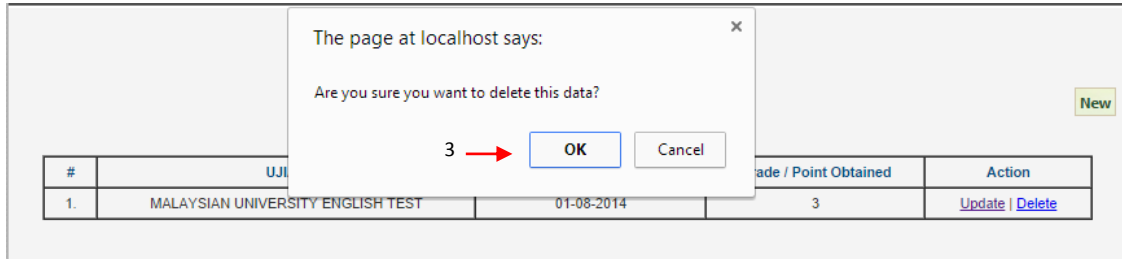
Date Taken : *

← 4

3. Update the following **Ujian, Point/Band** and **Date/Taken**.
4. Click on 'Update' button to update the language information.

6.3 Delete Language

1. Click on **'Delete'** hyperlink.
2. System will pop out a confirmation message box.



3. Click on **'Ok'** button to delete the information.

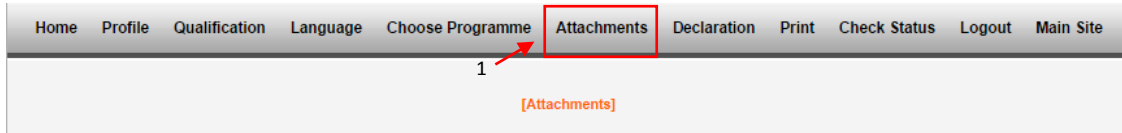
7.0 Choose Programme

1. Click on **'Choose Programme'** tab to view the choose programme.

2. Choose (4) programmes offered in **'Choice 1'**, **'Choice 2'**, **'Choice 3'** and **'Choice 4'**.
3. Click on **'Submit'** button to save the choose programme information.

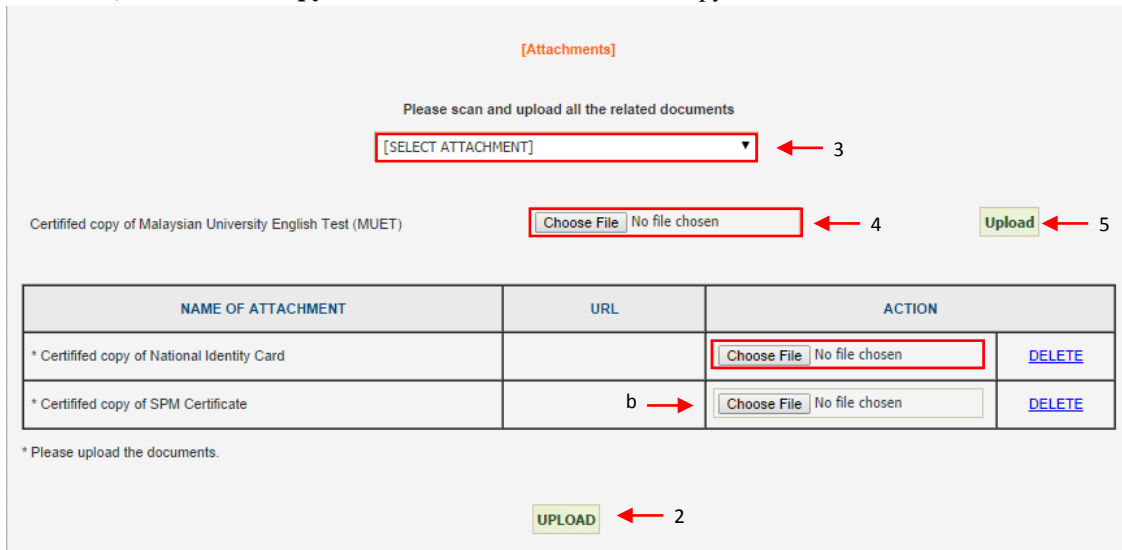
8.0 Attachments

1. Click on **'Attachments'** tab to view the attachments.



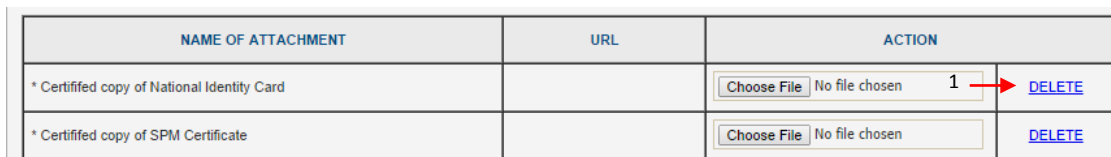
8.1 Upload Attachments

1. Upload the following:
 - a) ***Certified copy of National Identity Card** – Certified copy of national identity card.
 - b) ***Certified copy of SPM Certificate** – Certified copy of SPM certificate.



2. Click on **'Upload'** button to upload the attachments.
3. Select on **'[SELECT ATTACHMENT]'** to add another attachments to be upload.
4. Choose the file to be upload.
5. Click on **'Upload'** button to upload the attachments.

8.2 Delete Attachments



1. Click on **'DELETE'** hyperlink to delete the attachments.

9.0 Declaration

1. Click on **'Declaration'** tab to view the declaration.

Home Profile Qualification Language Choose Programme Attachments **Declaration** Print Check Status Logout Main Site

1

[Declaration]

2

I hereby declare that I have personally filled in this Application Form and that the information contained herein is complete and accurate to the best of my knowledge. I understand that withholding or giving false information will make me ineligible for admission and future enrollment. I further understand that if at any time the information or part thereof stated in this declaration is found contrary to facts, the University has the authority to disqualify, or if I am already admitted, to terminate my candidature.

I hereby give permission to release any academic records requested by Sultan Ismail Petra International Islamic College. I agree to allow my credentials and transcripts to be sent to Sultan Ismail Petra International Islamic College.

SAVE 3

2. Click on *checkbox*.
3. Click on **'SAVE'** button to save.

10.0 Print

1. Click on **'Print'** tab to view the print view.

Home Profile Qualification Language Choose Programme Attachments Declaration **Print** Check Status Logout Main Site

1

APPLIED PROGRAMMES

Choice 1 : DIPLOMA BAHASA ARAB

2. Click on **'Print Application'** button to print the application details.

Programme : WD

Print Application 2

11.0 Check Status

1. Click on **'Check Status'** to check the application status.

Home	Profile	Qualification	Language	Choose Programme	Attachments	Declaration	Print	Check Status	Logout	Main Site
[CHECK STATUS] 1										
Application Status			Programme Offered				Action			
In Process							-			
APPLIED PROGRAMMES										
Choice 4	DIPLOMA AL-DAKWAH WAL QIADAH					In Process				
Choice 3	IJAZAH SARJANA MUDA AL-SYARIAH (KUIN)					In Process				
Choice 2	IJAZAH SARJANA MUDA USULUDDIN (KUIN)					In Process				
Choice 1	DIPLOMA BAHASA ARAB					In Process				

12.0 Logout

1. Click on button **'Logout'** to log out from the system.

Home	Profile	Qualification	Language	Choose Programme	Attachments	Declaration	Print	Check Status	Logout	Main Site
1										

13.0 Main Site

2. Click on **'Main Site'** tab to get back to main site.

Home	Profile	Qualification	Language	Choose Programme	Attachments	Declaration	Print	Check Status	Logout	Main Site
1										